

AGENDA
NCAEHA BOARD MEETING
JANUARY 24, 2008
1:00 PM – 1:45 PM
DIAL IN # 1-877-917-1852
PASS CODE: 6977327

IN ATTENDANCE: KRISTIN GARCIA, SHANNON MCKEON, JESSICA TAPP, CASSANDRA MITCHELL-BAKER, PATRICK JONES, KRIS WALLACE, VICKI GRIFFITH, CHRIS GORDON

1. CALL TO ORDER: 1:05PM – PATRICK JONES
2. APPROVAL OF MINUTES 11.27.07 – KRIS WALLACE
 - ↓ MINUTES APPROVED, NO CHANGES MADE
3. ADDITIONS & ADOPTION OF THE AGENDA – PATRICK JONES
 - ↓ APPROVED WITH NO ADDITIONS
4. TREASURER’S REPORTS – CASSANDRA MITCHELL-BAKER

BEGINNING BALANCE:	\$11719.60
EXPENDITURES:	- \$3566.76 - FRESH START (PYMT/2007 FDA CONF.)
	- \$1590.00 - ANNE BARNES (PYMT/LOVE NIGHT CLUB)
	- \$1609.12 - DC TREASURER (2007 FDA CONF)
	- \$140.00 - REFUND CONF. FEE (TODD TAYLOR)
INCOME:	+ \$45.00 - DUES
	+ \$8518.00 - PROCEEDS/2007 FDA CONF.
ENDING BALANCE:	\$13373.72

NOTE: SCHOLARSHIP FUND: \$3923.00
PROCEEDS/2007 FDA CONF.: \$1609.12
*BOTH FIGURES ARE INCLUDED IN THE ENDING BALANCE

- ↓ SPONSORED 2007 FDA CONF.
 - HOW ALLOCATE ADDITIONAL FUNDS (\$1609.12)?
5. D.C DELEGATE - PATRICK JONES
 - ↓ BRUCE FLIPPINS VOLUNTEERED
 - ↓ PATRICK PROPOSED THAT HE FILL THE POSITION FOR THE REMAINING TERM
 - PATRICK READ BIO
 - ↓ PROPOSAL AND MOTION APPROVED
 6. HOLIDAY PARTY (?) - PATRICK/VICKI
 - ↓ TOO LATE FOR A HOLIDAY PARTY
 - ↓ A SOCIAL GATHERING (PLANNING MEETING) WAS PROPOSED INSTEAD
 - **TUESDAY, APRIL 8, 2008: 1:30-3:30PM @ FAIRFAX**
 7. COMMITTEE REPORTS
 - A. PROGRAM & EDUCATION COMMITTEE – KRISTIN GARCIA/VICKI GRIFFITH
 - * REGISTRATION - SET UP/CERTIFICATES - (CASSANDRA/KRIS)
 - OPEN REMARKS: REUBEN VARGESE
 - CLOSING REMARKS: KRISTIN GARCIA
 - ABOUT 20 PEOPLE HAVE REGISTERED

- KRISTIN PUT ALL PRESENTATIONS ON FLASH DRIVE
- * BREAKFAST/SNACK:
 - DUNKIN DONUTS IN ARLINGTON
- * FINAL DETAILS (AUDIO,LAPTOP,ETC)
- * SPRING CONFERENCE (BRIEF DISCUSSION)
 - TO BE DISCUSSED AT NEXT MEETING
- B. NEWSLETTER COMMITTEE - SHANNON MCKEON
 - * DEADLINE - MARCH 2008
 - BEFORE SPRING CONFERENCE
- C. WEBSITE - JESSICA TAPP
 - * UPDATE/SUGGESTIONS/RECOMMENDATIONS
 - ALEXANDRIA OPENINGS POSTED ON WEBSITE
- D. BY-LAWS COMMITTEE - CHRIS GORDON
 - * DISCUSSION
 - CHRIS WILL EMAIL MOST RECENT VERSION OF BY-LAWS
 - COMMENTS DUE BY FEBRUARY 29, 2008
 - BY-LAWS TO BE SENT OUT TO MEMBERS IN MARCH

7. NEW BUSINESS

- ✦ SUGGESTIONS FOR THE NEXT BOARD MEETING
 - COMMUNITY SERVICE
 - EARTH DAY
 - HOW TO ALLOCATE 2007 FDA CONF. FUNDS
 - CERTIFIED FOOD SAFETY SUMMIT
 - SPONSOR LARGER NUMBERS FOR NEHA
 - SPRING CONFERENCE
 - HOW TO LET MEMBERS KNOW THEIR MEMBERSHIP HAS EXPIRED
- ✦ **NEXT BOARD MEETING: FEBRUARY 12, 2008**

8. ADJOURNMENT: 1:42PM